TECHNOLOGY ADVISORY COMMITTEE
MEETING MINUTES

Date: December 10, 2018	**Location:** BECON – MGM Room
Time: 2:30 p.m. - 4:00p.m.	**Address:** 6600 Nova Drive., Davie, FL 33317
Dial-In Information:	

- Phone - (754) 321-0870 meeting number 75100 (To mute, press *6)
- SIP Dial in - for users outside the BCPS network: 75100@browardschools.com and for users inside the BCPS network: 75100.

In attendance: Denise Vajanc, Daryl Diamond, Stephanie Bustillo (phone), Vincent Vinueza, Russell Kauffman, Max Rosario, Jeff Stanley, Julio Gonzalez, Dale Bondanza, Phillip Dalanchinsky, Beth Anne Carr, Vernicca Wynter, Chuck Griffin, Naveed Syed, Vincent Newman, Harmoni Clealand, Rick Reece, Ana Marie Pierponte, Leslie Caracuel, Raymond Hamilton, Teresa Macri, Dylan Navarro, Ed Hineline, Carol Saponaro, Cassandra Robinson

Agenda Items:

1. **Call to Order** – Russell Kaufman, TAC Chair
   a. Approval of the minutes from the November 5, 2018 meeting – All
      Conversation on how the committee can modify the meeting minutes in Teams. In the future all changes on the Teams Site will be done in comment format so that changes can be discussed during the meeting.
   b. Norms: Refrain from email, cell phone use during the meeting

2. **Announcements & Comments**
   a. Announcement and Comments from the Group – Open Discussion
   b. TAC Web site: http://browardschools.com/tac. Public site with all agendas, minutes to meetings will be posted once approved by the committee
   c. Microsoft Teams TAC Site: Working site for providing input & collaboration opportunities – Demonstration. All TAC Members have been invited to the site.
      https://teams.microsoft.com/_#/files/General?threadId=19%3A217122828b1f4f79b30e6b4e9 07fc8e4%40thread.skype&ctx=channel
      Subcommittees include: Single Sign On, TAC Policies and By-Laws, Transportation System, Computer Refresh, Student Information System, and Strategic Planning. Anyone interested in joining a committee should let the lead of the committee know their interest. Time commitment on these committees varies dependent upon the committee. Goal is to report back to TAC regarding progress made on each of these projects. There should be some level of discussion on these projects and then report back to TAC. Focus of TAC this year is communication and collaboration.

3. **Business before the Committee**
   a. **12/10/18: Meeting Presentation Link**
      PowerPoint was presented to members regarding project updates.
      1. **Sprint 1 Million** – should be completed by all schools by Winter Break. The project gives internet access via cell phones with hotspots to students to do their homework. Monitor usage of 3gb. 585 phones completed with about 200 remaining to be disbursed.
      2. **Manage Print Services** – put a freeze on phase 1 to correct any concerns. Should be completed December 21, 2018. The goal was to reduce the cost of printing and copying services across the entire District. Phase II begins the week of January 7, 2019. Next step is to distribute an update to Principals, communicate with site leaders with plan to accept and begin billing of installing printing devices.

3. **WAN RFP** – still under the Cone of Silence. We have already made a recommendation on who should be awarded the RFP. Now we are starting the contract negotiations. The goal is replacement of current WAN services network due to contract expiring in June 2019.

4. **Invitation to Bid (ITB) Backup Software** – looking to purchase software to back up mainly our virtual servers, with something that is more reliable, has shorter recovery periods, and expanded target/source backup opportunities.

5. **Student Information System** – seeking to replace TERMS. RFI was released at the end of November. Deadline for vendors to respond to us is January 11, 2019. We have spent a lot of time speaking with districts about their solutions. This is our opportunity to find out information as to what is out there so that we can put together our own procurement process and budget (as we need to get a funding budget from the Board).

6. **PDMS** – Change out of the existing MyLearningPlan to a system called Performance Matters. Project is going very well with a lot of collaboration between PDSS, IT, and the vendor. Some significant training has already been conducted. Actively targeting a roll out for the system on the week we come back in January from Winter break. The new system is called Learning Across Broward (LAB) rather than calling it by the vendor name.

Question: Will people who retire but still want to recertify will their records be brought forward to the new system or archived in a way in which in-service records could be retrieved? Yes, it is exactly the same as it is now in MLP. There is a page for external people with instructions.

7. **Video Surveillance** – well into phase II for the placement and update of cameras. There will be a dashboard eventually where the progress can be monitored. Phase II brings additional cameras to the campuses.

8. **Maximo** – replacement for Compass. January 22nd is the go-live date with super user training currently being conducted.

b. School Board Workshop – Information and Technology Update – Tony Hunter, CIO
   i. January 22, 2019 -

c. TAC Representation on Upcoming Committees – Based on Survey Results: Dale Bondanza
   i. Team lead will update committee on meeting dates.

4. **Adjourn** - All

Future Meeting Dates for 2018-2019
- February 11, 2019
- March 11, 2019
- April 8, 2019
- May 6, 2019
- June 10, 2019

Meetings are scheduled to start at 2:30pm.